



Job Placement

Since 1977, the goal of the Administrative Fellowship program has been to develop future leaders to serve within the organization. Former fellows hold or have held the following positions at Houston Methodist:

- President and CEO, Global Health Care Services
- President and CEO, Primary Care Group
- CEO, Baytown Hospital
- CEO, Clear Lake Hospital
- VP of Hospital Operations
- Service Line Director
- Project/Program Manager



houstonmethodistcareers.org/sg-admin-fellowship

About the Executive Sponsor

Debra F. Sukin, MHA, PhD, FACHE

As regional senior vice president of Houston Methodist, Debra F. Sukin has responsibility for three suburban hospitals in addition to her role as CEO of Houston Methodist The Woodlands Hospital.

Dr. Sukin earned a PhD in health policy and health management from the University of Texas Health Science Center at Houston. She received her Master of Healthcare Administration degree from Washington University School of Medicine in St. Louis, Missouri. She is a Fellow in the American College of Healthcare Executives.

HOUSTON METHODIST ADMINISTRATIVE FELLOWSHIP



HOUSTON METHODIST ADMINISTRATIVE FELLOWSHIP OVERVIEW

The Houston Methodist Administrative Fellowship Program lasts a total of 18 months. The first month is spent meeting with senior leadership throughout the organization and learning about key initiatives. Following the orientation period, individuals enter into a rotation-based curriculum with some customization available to optimize the fellow's experience.

Rotations

The Houston Methodist Administrative Fellowship can include the following rotations:

- President and CEO of Houston Methodist
- Executive Vice President of Houston Methodist Hospital
- CEO and Executive Team of Community Hospital
- Houston Methodist Physician Organization
- Houston Methodist Global Health Care Services
- Electives (Foundation, System Quality, Finance, Marketing, etc.)

Mission and Values

Our Mission

To provide high-quality, cost-effective health care that delivers the best value to the people we serve in a spiritual environment of caring in association with internationally recognized teaching and research.

Our Values

Integrity

We are honest and ethical in all we say and do.

Compassion

We embrace the whole person and respond to emotional, ethical and spiritual concerns as well as physical needs.

Accountability

We hold ourselves accountable for our actions.

Respect

We treat every individual as a person of worth, dignity and value.

Excellence

We strive to be the best at what we do and a model for others to emulate.

Houston Methodist Stats

8 hospitals
1 research institute
1.3 million patient encounters
1.2 million outpatient visits
126,000+ hospital admissions
25,000+ employees
6,973 affiliated physicians
1,960 credentialed researchers

Affiliated with Weill Cornell Medicine, Texas A&M, New York Presbyterian Hospital, and the Texas Annual Conference of the United Methodist Church.



Application Process Timeline

Application Launch Date: June 10, 2021
Application Deadline: September 17, 2021
Virtual Interviews: September 20-24, 2021
On-Site Interviews: October 3-4, 2021
Start Date: July 2022

Required Documents

- Cover Letter
- Resume
- Personal Statement (one-page limit)
 - What makes you the best candidate?
 - Why Houston Methodist?
- Official Graduate Transcripts
- Unofficial Undergraduate Transcripts
- Three Letters of Recommendation
 - At least one academic and one professional

To be considered for the fellowship, please submit a NAFCAS application or send the required documents in a single PDF to opsfellowshipapp@houstonmethodist.org by Sept. 17, 2021.